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basic education
Department:
Basic Education
REPUBLIC OF SOUTH AFRICA



SCHOOL PRINCIPAL QUESTIONNAIRE

1. Identifying information:

1.1. School name: _____

1.2. School's EMIS number:

8	0	0	0					
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1.3. Principal First Name: _____

1.4. Principal Surname: _____

1.5. Principal Gender:

Male	1	Female	2
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1.6. Contact numbers (of school / principal):
Tel:

0									
0									

Cell:

0									
0									

1.7. E-mail address: _____

1.9. Information provided by:

Principal him/herself	1	Someone on his/her behalf	2
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2. Demographic and other characteristics:

2.1. Age of principal: _____ years

2.2. How long have you been the principal at this school? _____ years

2.3. What phase were you teaching before becoming the principal?

(Please mark <u>one</u> with an "X")	Foundation Phase	Intermediate Phase	Senior Phase	FET Phase	I was not teaching	Other
	1	2	3	4	5	98

2.4. How many Grade 1 learners are enrolled at your school this year? _____ learners

2.5. How many Grade 2 learners are enrolled at your school this year? _____ learners

2.6. How many Grade 3 learners are enrolled at your school this year? _____ learners

2.7 How many educators are there now in Grade 1 to 4 in the school? _____ learners

(This is inclusive of ALL the teachers, including the SGB paid teachers)

2.7.1 How many educators are there now in Grade 1 to 3 in the school?

	Filled posts	Vacancies
2.7.1. Grade 1		
2.8.2. Grade 2		
2.8.3. Grade 3		



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3. Time and Teaching:

3.1. How much of a problem are the following issues to providing good language teaching?

Factor	A very big problem	A big problem	A small problem	Not a problem	I don't know
3.1.1 Teacher leave/ absenteeism/ late-coming	1	2	3	4	99
3.1.2 Learner absenteeism/ late-coming	1	2	3	4	99
3.1.3 Shortages of learning materials, books, and library materials	1	2	3	4	99
3.1.4 Lack of parental involvement in language learning activities	1	2	3	4	99
3.1.5 Disruption to schooling (e.g. Memorials, protests, cultural activities, extreme weather)	1	2	3	4	99
3.1.6 Lack of reliable scholar transport	1	2	3	4	99
3.1.7 Lack of good training opportunities for teaching languages	1	2	3	4	99

3.2. For this year (2019), how many times was the school closed during school term-time? _____ days

3.3.1. In term 3, how many days were you unable to come to school? _____ days

3.3.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.3.1)

Illness	Personal leave	Teacher training	Official meetings	Protests in area	Union activities	Community memorial	Other	N/A
1	2	3	4	5	6	7	98	99

3.4.1. In term 3, how many days were most of your teachers unable to teach for the full school day (7:30 – 13:30)? _____ days

3.4.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.4.1)

Illness	Personal leave	Teacher training	Official meetings	Protests in area	Union activities	Community memorial	Other	N/A
1	2	3	4	5	6	7	98	99



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4. Transport and facilities:

4.1.1. Do you stay close to school during the week?

Yes	1	No	2
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4.1.2. How often do you stay somewhere else during the weekend?

(Please mark <u>one</u> with an "X")	Never	Sometimes	Always
	1	2	3

4.1.3. Is this place further away from the school than the place you stay during the week?

(Note to fieldworker: Please enter N/A if the principal responded "Never" in question 4.1.2)

Yes	1	No	2	N/A	99
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4.2. How do you usually get to school?

(Please mark <u>one</u> with an "X")	Own car	Lift club	Public taxi/ bus	Transport organised by school/ government	Walk	Other
	1	2	3	4	5	98

4.3. How long does it take for you to get to school in the morning on an average Wednesday?

(Please mark <u>one</u> with an "X")	Less than 15 minutes	15 – 30 minutes	31 – 60 minutes	More than an hour	I don't know
	1	2	3	4	99

4.4 In your opinion, is the school located in an area that attracts teachers to this school?

Yes	1	No	2
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4.5. How close is the school to the nearest taxi rank or bus station?

(Please mark <u>one</u> with an "X")	Less than 15 minutes	15 – 30 minutes	31 – 60 minutes	More than an hour	I don't know
	1	2	3	4	99

4.6. What is your main way of communicating with the district and province?

(Please mark <u>one</u> with an "X")	Telephone	Fax	Email	Cell phone	Other
	1	2	3	4	98

4.7.1. Does your school have access to the internet?

Yes	1	No	2
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4.7.2. What is the main source of internet at the school?

(Note to fieldworker: Please enter N/A if the principal responded "No" in question 4.7.1)

(Please mark <u>one</u> with an "X")	ADSL/ Lan Cable	Wi-Fi Router	USB Wi-Fi Dongle	Cell phone/Tablet	N/A
	1	2	3	4	99

4.8. Do you ever have to make use of your own personal internet/data for school related matters?

Yes	1	No	2
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4.9.1. When was the last time the school received reading books for the Foundation Phase from the province?

(Note to fieldworker: Please explain to the Principal that we are interested in reading books and not the DBE workbooks. Please enter "99" if no books have been received)

_____ year(s) ago

4.9.2 In the last five years, when last did the school buy reading books for the Foundation Phase?

(Note to fieldworker: Please enter "99" if no books have been received)

_____ year(s) ago

4.9.3. Were these reading books for the school library or for the teachers' classrooms?

(Please mark <u>one</u> with an "X")	School Library	Teachers' Classrooms	No reading books were received/ bought
	1	2	3

5. Foundation Phase teaching:

5.1. How much time is allocated to EFAL lessons for Grade 3 per week?

(Please mark <u>one</u> with an "X")	2 hours	2.5 hours	3 hours	3.5 hours	4 hours	4.5 hours	5 hours or more	I don't know
	1	2	3	4	5	6	7	99

5.2. How much time is allocated to Home Language lessons for Grade 3 per week?

(Please mark <u>one</u> with an "X")	6 hours	6.5 hours	7 hours	7.5 hours	8 hours	8.5 hours	9 hours or more	I don't know
	1	2	3	4	5	6	7	99

5.3. Which of the following lesson activities do you think are the most important for EFAL teaching in Grade 3?

(Please mark <u>two options at most</u>)	Reading and Phonics	Writing	Listening and Speaking	Language use	All	I don't know
	1	2	3	4	5	99

5.4.1. Do you also teach classes?

Yes	1	No	2
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(Note to fieldworker – please enter 0 to questions 5.4.2 and 5.4.3 if the answer to question 5.4.1. was "No")

5.4.2. If yes, how many times per week?

_____ times

5.4.3. If yes, which grade?

Grade _____

5.6.1. How often do you meet with the Foundation Phase teachers about teaching languages one-on-one?

(Please mark <u>one</u> with an "X")	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.6.2. How often do you meet the Foundation Phase teachers about teaching languages as a group?

(Please mark <u>one</u> with an "X")	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.6.3. How often does the HoD meet with the Foundation Phase teachers about teaching languages one-on-one?

(Please mark <u>one</u> with an "X")	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.7. How many of your Foundation Phase teachers have retired since the start of 2017?

_____ teachers



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6. SCHOOL OBSERVATION

	Key				☹	☹	☺	☺
	☹	☹	☺	☺				
Buildings/Classrooms								
6.1. What is the general state of the school building(s)? (broken windows/walls, old paint, exposed roofs, old floors etc.)	Strong state of disrepair	Moderate signs of disrepair	Minor signs of disrepair	Building(s) are well maintained	1	2	3	4
6.2. Are there any other spaces where teaching is taking place that is NOT a classroom?	Yes, teaching takes place in open spaces/outside	Yes teaching takes place in the staffroom/assembly hall	No, all teaching takes place in classrooms	Other	1	2	3	98
6.3. Do you see any classrooms used for other purposes than teaching?	No	Yes but only 1	Yes two or more	Other	1	2	3	98
6.4. Can you see a computer room on the premises?	No	Yes, but used for something else	Yes, but not in current use	Yes, in use	1	2	3	4
Ground Maintenance								
6.5. Is there litter and rubbish lying around the school premises?	No	Yes, but only a small amount	Yes, a lot of rubbish	N/A	1	2	3	99
Atmosphere								
6.6. Are all learners in classrooms during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
6.7. Are teachers present in classrooms during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
6.8. Is the school quiet with general orderliness during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
Storage								
6.9. Is there a storage room (or locked space) on the premises for broken/old furniture?	No broken/old furniture	Broken/old furniture lying around	Broken/old furniture stored away but not locked	Broken/old furniture stored in a locked space	1	2	3	4
Security								
6.10. Is the school's premises properly fenced?	No	Yes, but fence not sturdy w/ holes	Yes, fence is sturdy w/ no holes	Other	1	2	3	99
6.11. Is there a guard (or person) present at the school gate during school hours?	Never	Sometimes	Most of the time	All the time	1	2	3	4